

National Teachers' Institute (NTI), Kaduna

Invitation for the Prequalification of the Printing of Training Manuals for Capacity Building for Primary and Junior Secondary School Teachers (MDGs Project) 2011

The National Teachers' Institute (NTI), Kaduna, is in the process of implementing the 2011 Capacity Building Workshops for 125,000 Primary and Junior Secondary school teachers in about 246 designated training centres nationwide. The workshops are scheduled to hold during the Long Vacation (August-September 2011).

The essence of the training is to refresh the participants in the innovative techniques of teaching the four primary school core subjects and the J.S.S i.e,

(English Language, Mathematics, Social Studies and Basic Science and

Technology) within the thematic areas. Participants will also be supplied with

Handbook and Flash Cards.

The workshops will be funded from the Debt Relief Grant and implemented under the Millennium Development Goals (MDGs) projects. The workshops will be facilitated by selected resource persons using specially designed self-instructional manuals (one on each, subject),

The National Teachers' Institute is by this advertisement inviting reputable printers to tender for the prequalification of the training manuals, Handbook and Flash Cards,

The printers will be required to meet the standards determined by the Institute in terms of quality of materials and finished products, capacity for timely delivery, and adequate facilities to deliver.

The specifications for the manuals, the Handbook and Flash cards are available for collection at the NTI Headquarters, Kaduna.

Prequalification Requirements

Interested companies should submit their prequalification proposal along with the documents stated hereinafter in sealed envelopes to the address below. Failure to submit any of the under listed documents may lead to the disqualification.

- i. Full details of the company's profile

- ii. Certificate of Registration with the Corporate Affairs Commission
- iii. Three years Tax Clearance Certificate
- iv. Evidence of VAT Registration and Remittance
- v. Evidence of similar job(s) executed in the past (with verifiable addresses)
- vi. Organizational structure, available manpower with list of technical staff with their resumes
- vii. List of equipment
- viii. Evidence of financial capability/ Bank Reference and Bank Statement with Annual Turn Over of at least N50 Million **Duly Stamped by the Bank**
- ix. Company audited accounts over the past three years
- x. Evidence of Registration with Pensions Commission in compliance with provisions of Section 16(6) (d) of the Public Procurement Act, 2007 (PPA 2007)
- xi. Payment of non-refundable bidding fee of N30,000.00 (Thirty Thousand Naira only). payable in Bank Draft to the Teachers Institute. Kaduna.

Selection Criteria

Printers will be selected in accordance with the provisions of the Procurement Act 2007 and Due Process mechanism

Bid Presentation

Interested firms are to submit prequalification/Technical Proposals in sealed **envelope**. The proposal together with the documents earlier listed are to be submitted **in** sealed envelope addressed to the **Director- General and Chief Executive, National Teachers' Institute, Km 5 Kaduna-Zaria Road. P.M.B 2191, Kaduna Duly marked "PRINTING"**. The bid should be dropped **in** the Tender Box in the office of the Registrar, **Bidder's name address and telephone numbers** should be indicated **on** the reverse side of the **envelope**. Bidders are to ensure that they also sign the Submission **Register in** the Registrar's office.

Closing Date

All bids must be delivered to the address below not later than 12.00 noon on the 25th July, 2011.

Signed

Registrar